

Neil M. Katsura, DDS  
Arnold H. Nakazato, DDS  
Carole S. Miyahara, DDS

Robert A. Khalil, DDS  
Ameneh Khosrovani, DDS, MS  
Amita Ruehe, DDS, MS



# Aloha

## PEDIATRIC DENTISTRY

### Financial Policy

We are committed to providing your child with the best possible dental care. We will be happy to answer any questions regarding our policy or fees at any time.

- All patients must complete our "PATIENT REGISTRATION FORM" before being seen by the doctor.
- FULL PAYMENT IS DUE AT THE TIME SERVICES ARE RENDERED.
- WE ACCEPT CASH, CHECKS, AND VISA/MASTERCARD.
- THERE WILL BE A \$25.00 CHARGE FOR CHECKS RETURNED TO OUR OFFICE.

**MINORS ACCOMPANIED BY AN ADULT:** The adult accompanying a minor, his/her parents (or guardians), are responsible for FULL PAYMENT at the time services are rendered.

**UNACCOMPANIED MINORS:** The patient is to bring payment with them at the time services are provided. Non-emergency treatment will be DENIED unless charges have been pre-authorized to an approved Visa/Mastercard credit card, or paid by cash or check at the time services are rendered.

**SEPERATED OR DIVORCED PARENTS:** The parent accompanying the child is responsible for payment unless prior arrangements are made.

**REGARDING INSURANCE:** We work most insurances, including Delta, Aetna, MetLife and United Health Care. We are considered "out of network" for all insured patients and payments are expected at the time services are rendered. However, we're able to assist you by filing the claim electronically with your insurance carrier and assigning benefits directly to you. Our patients tell us that they receive reimbursement quickly when we handle it this way.

We may contact your insurance company if you request a complimentary benefits check from us. Benefits obtained are subject to change by your employer or group policy. Insurance is a contract between you and your insurance company, so we're not a party to this contract. We will not become involved in disputes between you and your insurance company.

\*Please note that we are not a DeltaCare, Delta Healthy Families or Delta Dental PMI provider. These types of plans assign you to a specific provider (dental office) and will not cover fees charged by any other provider.

**MISSED APPOINTMENTS:** Unless cancelled at least 24 hours in advance, our policy is to charge for missed appointments at the rate of \$25.00 -\$50.00. Please help us to serve you better by keeping scheduled appointments. However, if your child is ill on the day of their appointment, please call our office to reschedule.

Responsible Party (signature): \_\_\_\_\_ Date: \_\_\_\_\_

2640 Telegraph Ave. # 101  
Berkeley, CA 94704

T: 510.848.6494 • F: 510.848.9329



906 Ensenada Ave.  
Berkeley, CA 94707

T: 510.528.1546 • F: 510.528.4362



3 Altarinda Rd., # 210  
Orinda, CA 94563

T: 925.253.8190 • F: 925.253.8199